



**EPPING FOREST SCHOOLS
PARTNERSHIP TRUST**

Limes Farm Infant School and Nursery
Limes Avenue
Chigwell
Essex
IG7 5LP



Headteacher Miss S Taylor
Telephone: 020 8501 1115
office@limesfarm.efspt.org

Subject: Stronger Together: Respect, Partnership, and Gratitude for Our Teachers

Dear Families,

As we work together to nurture and educate our children, we want to take a moment to reflect on the vital partnership between home and school. Our school is strongest when families and staff collaborate with mutual trust, open communication, and shared respect. This is something that we have always been proud of at our school.

To keep our school community positive, safe, and supportive for everyone, we ask all parents and guardians to keep three core principles in mind:

- **Working Together as Partners:** We share the common goal of helping every child succeed. When challenges arise, approaching them constructively as a team helps us find the best solutions for our students.
- **Modeling Respect & Courtesy:** Children look to us to see how adults communicate. We ask that all interactions—whether face-to-face, over the phone, via email, or on social media—remain respectful and courteous.
- **Showing Appreciation for Our Teachers:** Our teachers and support staff work tirelessly every day to guide, inspire, and care for our students. We come into school to work and do our job professionally and there is an expectation that respectful communication should be reciprocated.

Thank you for your ongoing partnership, your commitment to respectful communication, and your continued support of our teaching team. Together, we make Limes Farm Infant a wonderful place to learn and grow.

Thankfully such incidents are extremely rare. We would expect that parents would make all persons responsible for collecting children aware of this policy.

We trust that parents and carers will assist our school with the implementation of this code of conduct and we thank you for your continuing support. Please see the code of conduct below.

Yours sincerely,

Miss. S. Taylor
Headteacher





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Parent Code of Conduct for Limes Farm Infant School and Nursery

At Limes Farm Infant School and Nursery we are extremely fortunate to have a supportive and friendly parent community. Our parents recognise that educating children effectively is a process that involves partnership between parents, staff and the wider school community. As partners, our parents will understand the importance of a good working relationship to equip children with the necessary skills for adulthood. For these reasons we continue to welcome and encourage parents/carers to participate fully in the life of our school.

The purpose of this document is to provide a reminder to all parents, carers and visitors to our school about the expected conduct. This is so we can continue to flourish, progress and achieve in an atmosphere of mutual understanding and respect.

We expect parents, carers and visitors to:

- Respect and model the caring ethos of our school whenever on school premises or when communicating directly with the school.
- Understand that school staff and parents need to work together for the benefit of all.
- Demonstrate that all members of the school community should be treated with tolerance and respect and therefore set a good example in their own speech, conduct and behaviour.
- Seek to clarify a child's version of events with the school's view in order to bring about a peaceful solution to any issue.
- Correct your own child's behaviour especially in public where it could otherwise lead to conflict, aggressive behaviour or unsafe behaviour.
- Approach the right member of school staff to help resolve any issues or concerns. There are clear guidelines about which staff member to contact about specific issues which are available on our website

In order to support a peaceful and safe school environment the school will not tolerate parents, carers and visitors exhibiting the following:

- Breaching school security procedures, e.g. entering school gates without using the intercom system when another parent/visitor is leaving or entering.
- Attempts to gain entry to any part of the school in disregard of procedure or without permission and appropriate supervision.
- Disruptive behaviour which interferes or threatens to interfere with the operation of a classroom, an employee's office, office area or any other area of the school grounds including team matches.
- Using loud/or offensive language, swearing, cursing, using profane language or displaying temper.
- Threatening to do actual bodily harm to a member of school staff, Governor, visitor, fellow parent/carer or pupil regardless of whether or not the behaviour constitutes a criminal offence.
- Damaging or destroying school property.
- Abusive, persistent or threatening emails or text/voicemail/phone messages or other written communication.
- Defamatory, offensive or derogatory comments regarding the school or any of the pupils/parent/staff, at the school on Facebook or other social sites. (see additional advice regarding Social Media). Any concerns you may have about the school must be made through the appropriate channels by firstly





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speaking to the class teacher, then if the matter is not resolved the Head teacher must be informed and finally if not dealt with, the Chair of Governors should be informed, so they can be dealt with fairly, appropriately and effectively for all concerned.

- The use of physical aggression towards another adult or child. This includes physical punishment against your own child on school premises. Smoking and consumption of alcohol or other drugs whilst on school property or around the children.

Should any of the above behaviour occur on school premises the school may feel it is necessary to contact the appropriate authorities and if necessary, even ban the offending adult from entering the school grounds.

Inappropriate use of Social Media

Social media websites are being used increasingly to fuel campaigns and complaints against schools or to share inappropriate information, e.g. naming children involved in incidents, sharing confidential information regarding an aspect of school life, making allegations or accusations or sharing false news. Limes Farm Infant School considers the use of social media websites or Apps in this way as unacceptable and not in the best interests of the children or the whole school community. Any concerns you may have must be made through the appropriate channels by speaking to the class teacher, the leadership team or the Headteacher, so they can be dealt with fairly, appropriately and effectively for all concerned.

In the event that any pupil or parent/carer of a child/ren being educated at Limes Farm Infant School is found to be posting libellous or defamatory comments on Facebook or other social network sites or apps, they will be reported to the appropriate 'report abuse' section of the network site. All social network sites have clear rules about the content which can be posted on the site and they provide robust mechanisms to report content or activity which breaches this. The school will also expect that any parent/carer or pupil removes such comments immediately.

Additionally, and perhaps more importantly is the issue of cyberbullying and the use by one child or a parent to publicly humiliate another by inappropriate social network entry. We will take and deal with this as a serious incident of school bullying.

